

REGISTRATION

Please copy and complete this form and mail with a check made payable to:
Squire Taylor Consulting
26611 Countryside Drive
Arcadia, IN 46030

Name _____

Company _____

Development Name _____

Address _____

City _____ State _____ Zip _____

Telephone _____ Fax _____

Email _____

Please Select The Workshop You Are Registering To Attend:

- ☐ Wed., March 8, **Indianapolis**
- ☐ Wed., May 3, **Mishawaka**
- ☐ Wed., June 21, **Indianapolis (Advanced)**
- ☐ Wed., July 12, **New Albany**
- ☐ Wed., August 9, **Fort Wayne**
- ☐ Wed., October 11, **Evansville**
- ☐ Wed., November 29, **Indianapolis**

Amount enclosed \$ _____

*All payments within 10 days of training to avoid late registration fees.
No cash or credit cards will be accepted.
Please note that fees are non-refundable.
No refunds will be given for cancellations at any time.*

Squire Taylor Consulting
26611 Countryside Drive
Arcadia, IN 46030

Your Return Address



2006 Multifamily Housing Compliance Workshop



**IHCDA Multifamily Housing
30 South Meridian St.,
Suite 1000
Indianapolis, IN 46204**

**Tel: 317.232.7777
Toll-Free (In Indiana)
1.800.872.0371**

About the Trainings

The Indiana Housing and Community Development Authority (IHCDA) will be conducting Compliance Trainings on Indiana's Rental Housing Tax Credit (RHTC) monitoring procedures.

Furthermore, these workshops will be broken into two (2) categories, beginner and advanced.

The Beginners/Basic Workshop is an introduction to the Rental Housing Tax Credit (RHTC) Compliance Program in Indiana, specifically focusing on minimum set-aside requirements, applicable fractions, verifying resident information, calculating income & assets, annual re-certifications, the next available unit rule, and physical inspections.

Attendees will learn the intricacies of determining an applicant's eligibility through interactive training and hands-on case studies that model real-life scenarios.

The Advanced Workshop will deal specifically with the complex issues that have an effect on your day-to-day operations. This workshop is designed to meet the needs of the more experienced Rental Housing Tax Credit professionals. There will be no formal presentation, rather an organized question and answer session tailored to meet the specific needs of the pre-registered attendees. The workshop will be conducted in a roundtable and will consist of specific questions you submit to the Multifamily Compliance staff. ***All questions must be submitted prior to June 5 in order for the staff to present responses at the June 21 workshop.*** Submit your questions to: Lori Martin, IHCDA Multifamily Housing Compliance Monitor, by mail, fax (317-232-7778) or email (lmartin@ihcda.in.gov). All questions must be documented.

What's New/Fees

New this year: Squire Taylor Consulting will be conducting the Basic workshop classes. IHCDA Compliance staff will be on hand at all trainings for questions. For your convenience, classes will be presented in all four corners of the state and three in Indianapolis (one being an advanced session). Classes will be kept small (maximum of 50 participants each) for easy interaction and group discussions.

Fees: Registration fees include attendance at the location and date of your choice, light refreshments, a 2006 Multifamily Housing Compliance manual, and reference materials. Lunch is not included but a list of local area restaurants will be made available.

Registrations Fees **\$150.00 per person**

Not For Profit Employees \$ 25.00 per person

Late Registration **\$200.00 per person**, if received less than 10 days in advance or for walk-ins, which will be available only if space allows. No special fees for non profits with late registrations.



Questions regarding the Compliance Training can be directed to IHCDA's Multifamily Housing Division at (317) 232-7777.

Training Dates



ALL DATES ARE TENTATIVE

Registration is 30 minutes prior to training

WEDNESDAY, MARCH 8, 2006
IHCDA, 30 S. Meridian St., Suite 1000
Indianapolis
9:00am-5:00pm

WEDNESDAY, MAY 3, 2006
Holiday Inn Express, 420 W. University Drive
Mishawaka
9:00am-5:00pm

WEDNESDAY, JUNE 21, 2006 (ADVANCED SESSION)
IHCDA, 30 S. Meridian St., Suite 1000
Indianapolis
9:00am-12:00pm

WEDNESDAY, JULY 12, 2006
Holiday Inn Express, 411 Spring Street
New Albany
9:00am-5:00pm

WEDNESDAY, AUGUST 9, 2006
Hilton Garden Inn, 1020 S. Calhoun St.
Fort Wayne
8:30am-4:30pm

WEDNESDAY, OCTOBER 11, 2006
Fairfield Inn West, 5400 Weston Rd.
Evansville
8:30am-4:30pm

WEDNESDAY, NOVEMBER 29, 2006
IHCDA, 30 S. Meridian St., Suite 1000
Indianapolis
9:00am-5:00pm